



PRESIDENTIAL CITATION FOR SUSTAINABLE DESIGN

All projects submitted to the 2010 Chapter Awards are eligible for a special award for their ability to create a beautiful project that is compatible with sustainable design, including:

- Contributions to environmental balance
- Appropriate land use
- Energy efficiency
- Minimal ecological impact
- Reuse of existing buildings or facilities
- Use of recycled or renewable materials
- Integrating sustainable concepts with traditional requirements

The President of AIA | DC will present this special citation. It is completely at the discretion of the President to determine how many, if any, citations will be awarded each year. Projects not premiated by the Design Award Juries are eligible for commendation. To be considered for this honor, your submission must include a brief statement describing why the project should be considered based on the criteria listed above. Data describing the project's energy use (BTU/sf/yr) and environmental assessment analysis (LEED, for example) should also be included, if possible.



PRESIDENTIAL CITATION FOR URBAN DESIGN

Projects in the Architecture and Historic Resources category may be eligible for a special award for their ability to enliven the streetscape. This award is intended to recognize excellence in design that makes a positive change to Washington's streetscape. This citation's goal is to demonstrate the value of design to the public and business community, showing how architects help promote good business and contribute to the city's renewal and growth. Good design at the pedestrian's eye level elevates the quality and richness

of city life. The President of AIA | DC will present this special citation. It is completely at the discretion of the President to determine how many, if any, citations will be awarded each year. Projects not premiated by the Design Award Juries are eligible for commendation. To be considered for this honor, your submission must include a brief statement describing why the project enlivens the streetscape and the city.

REQUIREMENTS FOR WINNERS

Winners shall provide the following material to the Chapter by the end of October:

- I. One 40" x 40" panel, not more than 1/2" thick, illustrating the winning entry.** This panel shall be displayed at Chapter events at the Chapter's discretion. The Chapter shall retain the panel for one year, after which it may be retrieved by the entrant. The panel may include drawings, photographs and other graphic material and should use foamcore or another light material as the base. Excessively heavy or awkward panels may not be displayed.

Following the publication of winning projects in the Chapter's magazine, each winning entrant may replace his/her original submission binder with a copy comprising photographic or high-quality reproductions of all of the original drawings and photographs. CDs of projects submitted must remain with the Chapter.

Acceptance of an award shall constitute an agreement by the entrant to authorize the Washington Chapter/AIA to reproduce any of the material described above for publicity purposes, and an agreement to indemnify and hold the Chapter harmless in connection with such material.

DEADLINE: THURSDAY, AUGUST 19th, 2010, 4 p.m.



2010 Washington Chapter/AIA Chapter Awards

PURPOSE

The Washington Chapter/AIA Awards Program recognizes excellence in the categories of architecture, interior architecture, historic resources, and sustainability. The program not only demonstrates to the public the value of good design, but also illustrates the wide variety of services performed by architects. The Washington Chapter/AIA Awards Program is conducted independently of other awards programs sponsored by the national American Institute of Architects and other AIA components.

ELIGIBILITY

The program is open to all registered architects. The architect(s) submitting a given project must be (a) member(s) of the design team responsible for it, though not necessarily the head of that team. Project eligibility depends on the status of the submitting architect(s), as follows:

- Any registered architect who is a member of the Washington Chapter/AIA may submit any project completed after January 1, 2005, regardless of its location.
- Any registered architect who is a member of another AIA chapter or who is not a member of the Institute may submit any project located in the District of Columbia and completed after January 1, 2005.

In both instances, "completed" shall be understood to mean "substantially completed" as defined in standard AIA documents governing construction. Please note that the entry fee varies depending upon the entrant's AIA membership status. **If a project was given an award in the Architecture, Interior Architecture or Historic Resources categories in previous years it is no longer eligible to be considered in any of those categories in this or future awards programs. If you have any questions about the eligibility requirements please contact the Chapter.** The Chapter shall have the sole authority to verify that eligibility requirements have been met.

SUBMISSION CATEGORIES

The awards program is divided into three categories which shall be judged separately. A project can be entered in only one category. Submission guidelines for each category are similar but not the same. The 2010 Chapter Awards Program submission categories are:

• Architecture

The most general category, encompassing entirely new structures, most additions, and projects involving significant changes to existing buildings;

• Interior Architecture

Comprising projects primarily involving the design of interior spaces;

• Historic Resources

Including pure preservation or restoration, adaptive reuse of existing structures whose overall architectural character is maintained, sympathetic additions to historic structures, and replication or reconstruction of damaged or destroyed structures or element thereof.

A project may be submitted in either the Architecture, Interior Architecture, or Historic Resources category; **it may not be submitted in more than one of these categories.**

Projects submitted in any of the three categories may be eligible for a **Presidential Citation for Sustainable Design** that recognizes design excellence compatible with sustainable design or a **Presidential Citation in Urban Design**, recognizing projects that help improve the streetscape.

SCREENING COMMITTEE

The Executive Committee of the Washington Chapter/AIA may appoint a committee to screen all entries and verify their compliance with the requirements specified herein. The Executive Committee may also appoint impartial individuals to assist the jury throughout the examination of submissions. No screening committee member or jury assistant shall participate or cast a vote during the jury proceedings. The Chapter staff shall assist in the screening of entries and may assist the jurors as needed during their deliberations.

AWARDS

The jury shall have the sole authority to determine which and how many awards are justified in each category. No minimum or maximum number of awards has been established. Projects shall be considered on their own merits regardless of size, scope or cost. The jury's decisions shall be final and not subject to review.

Winning projects will be showcased in *ARCHITECTUREDC* magazine. Awards shall be presented formally to the architects, owners and contractors of winning projects during the Annual Awards Celebration on September 30.

REGISTRATION AND SUBMISSION DEADLINE

Projects must be registered online at www.aiadc.com and be received at the offices of the Washington Chapter/AIA **no later than 4:00 p.m. on Thursday, August 19th, 2010.** No extensions shall be permitted under any circumstances, and late projects will be disqualified. Submit material to:

The Washington Chapter/AIA
1777 Church Street, NW • Washington DC 20036
202.667.1798 FAX 202.667.4327

Projects that are NOT registered online will be assessed a \$25 administration fee.

ADDITIONAL INFORMATION

- Non-winning submissions must be picked up from the Chapter office within one month of the jury. To have your submission returned by mail, provide a self-addressed stamped envelope.
- Although every reasonable precaution shall be taken in handling submitted material, the Chapter shall not be held responsible for loss of, or damage to, any submission or display panel.
- A portion of the entry fee for additional entries supports the AIA | DC scholarship and may be tax deductible.

Submissions may not display the firm name or other identifying information. Submittals that don't conform to this longstanding requirement will be disqualified.

DEADLINE: THURSDAY, AUGUST 19th, 2010, 4 p.m.

PURPOSE

This is the most general category, encompassing entirely new structures, most additions, and projects involving significant changes to existing buildings. For this category, two types of awards shall be selected: the Award for Excellence and the Award for Merit, of which the Award for Excellence is the highest honor. Projects submitted in this category may be eligible for the Presidential Citation for Sustainable Design (with statement).

JURY

There shall be three jurors for this submission category. No juror shall be from the Washington area, and each shall be a qualified judge in his/her own right. Although most jurors shall be practicing architects, some may be primarily employed as historians, educators, critics or preservationists. Jurors shall be selected and/or approved by the Executive Committee of the Washington Chapter/AIA. Each jury's composition is at the Chapter's discretion and shall not be subject to review.

SUBMISSION GUIDELINES AND CHECKLIST

PLEASE MAKE SURE TO FOLLOW THE INSTRUCTIONS. Any entry not submitted in the manner specified shall not be considered by the jury. Incomplete submissions that can be corrected prior to the Jury will be assessed a \$25 administration fee per project.

It is the responsibility of the architect(s) to fully describe the project's problem and solution. All significant exterior and/or interior views should be included, as well as site plans.

Each entry must be submitted in an 8-1/2" x 11" format binder. Kindly follow these instructions. Please do not submit bound books. NO FIRM IDENTIFICATION MAY APPEAR IN THE ENTRY. If the firm name appears anywhere in the binder it can be disqualified. Firms or individuals in joint ventures or other cooperative endeavors must coordinate efforts to produce a single entry for a given project. Any entry that does not conform to all requirements set forth herein shall not be considered by the jury.

Project authorship must be described on a concealed identification form detailed below. Identification of authorship appearing elsewhere in the binder (with the exception of the image CD described in Section IV) may result in disqualification. Disqualified projects are not eligible for refunds.

All persons or firms substantially contributing to the design of the project must be given due credit, regardless of their professional disciplines. It is incumbent upon the submitting architect to provide a complete list of all participants substantially contributing to the design of the project, regardless of professional discipline. By submitting a project for consideration, the submitting architect represents and warrants to the Washington Chapter/AIA that he or she has provided a complete list. Failure to provide a complete list may result in disqualification and/or a referral of the matter to the appropriate ethics body of the national office of AIA. The Washington Chapter/AIA accepts no responsibility for incomplete lists. Interested persons are referred to the Washington Chapter/AIA's "Awards Credits Policies," copies of which may be obtained by contacting the Washington Chapter/AIA.

Use the checklist below to complete your submission. Any entry not submitted in the manner specified shall not be considered by the jury. Each submission binder must include the following:

- I. One-page identification sheet**, enclosed in a sealed #10 business envelope securely affixed to the binder, listing the following information:
 - A. Name(s), firm name(s), mailing address(es), telephone number(s) and fax number(s) of the architect(s) submitting the project.** All firms significantly contributing to the project design

must be listed. Entrants are also encouraged to list the names of all individual employees who significantly contributed to the project.

- B. The state and architectural license number of the submitting architect(s).**
- C. Official name and address of the project** (if the address is to be withheld from publication, so indicate).
- D. Name(s) and mailing address(es) of the owner(s)** (if this information is to be withheld from publication, so indicate).
- E. Name(s) and address(es) of primary contractor(s).**
- F. Names of other individuals or firms** substantially contributing to the project (e.g., consulting engineers, historians, etc.).
- G. Name and contact information of photographer(s)**
- H. Date of "substantial completion."** (Note that projects completed before January 1, 2005, are ineligible for the 2010 Chapter Awards Program.)
- I. Category of submittal** (Architecture)
- II. Payment info. Proof of payment by credit card or a check made payable to "Washington Chapter/AIA".** Firms submitting more than one entry may combine all of the required entry fees into one check, provided that the specific projects covered by the check are clearly indicated. Enclose payment in the envelope with the identification sheet described above, for the entry fee as follows:
 - Washington Chapter/AIA members – \$150 for each submission
 - Other AIA members - \$175 for each submission
 - Non-AIA members - \$300 for each submission
- III. A typed summary of the project**, briefly describing the program and explaining the architectural solution and why the project is worthy of an award. This statement will be used in the judging process, and therefore may not contain any identification of project authorship.
- IV. Drawings, photographs, and other graphic material as follows:**
 - A. Photographs and/or drawings** showing, in so far as pertinent and possible, each exposed exterior façade of the project, plus any additional exterior views necessary to describe completely the extent and quality of the finished project.
 - B. Site plans, building plans and sections** as necessary to describe the project. For projects involving changes to existing structures, documentation of the original conditions is required.
 - C. A CD a pdf (no larger than 4MB) of the entire submission and 5 jpeg images** saved as jpgs (72 dpi, max width 800 pixels; max height 500 pixels). An attached print out showing thumbnails of the saved images and photographic credit for each image is also required. (Please note that this what most people forget to do and thus incur a \$25 fee – don't let this happen to you!) Label the CD with the firm name and the project name. These images will not be viewed during the jury but are used to illustrate its remarks at the Jurors' Roundtable. If the images are the wrong size or format they will not be shown. Winning firms will be required to provide additional images at higher resolution.
- V. Optional:** statements of support of citation for excellence in sustainable design or urban design. See page 5 for instructions.



INTERIOR ARCHITECTURE AWARD

PURPOSE

This category focuses on projects that involve the design of interior spaces. For this category, two types of awards shall be selected: the Award for Excellence and the Award for Merit, of which the Award for Excellence is the highest honor. Projects submitted in this category may be eligible for the Presidential Citation for Sustainable Design.

JURY

There shall be three jurors for this submission category. No juror shall be from the Washington area, and each shall be a qualified judge in his/her own right. Although most jurors shall be practicing architects, some may be primarily employed as historians, educators, critics or preservationists. Jurors shall be selected and/or approved by the Executive Committee of the Washington Chapter/AIA. Each jury's composition is at the Chapter's discretion and shall not be subject to review.

SUBMISSION GUIDELINES AND CHECKLIST

PLEASE MAKE SURE TO FOLLOW THE INSTRUCTIONS. Any entry not submitted in the manner specified shall not be considered by the jury. Incomplete submissions that can be corrected prior to the Jury will be assessed a \$25 administration fee per project.

It is the responsibility of the architect(s) to fully describe the project's problem and solution. All significant interior views should be included, as well as plans.

Each entry must be submitted in an 8-1/2" x 11" format binder. Kindly follow this instructions. Please do not submit bound books. NO FIRM IDENTIFICATION MAY APPEAR IN THE ENTRY. If the firm name appears anywhere in the binder it can be disqualified. Firms or individuals in joint ventures or other cooperative endeavors must coordinate efforts to produce a single entry for a given project. Any entry that does not conform to all requirements set forth herein shall not be considered by the jury.

Project authorship must be described on a concealed identification form detailed below. Identification of authorship appearing elsewhere in the binder (with the exception of the image CD described in Section IV) may result in disqualification. Disqualified projects are not eligible for refunds.

All persons or firms substantially contributing to the design of the project must be given due credit, regardless of their professional disciplines. It is incumbent upon the submitting architect to provide a complete list of all participants substantially contributing to the design of the project, regardless of professional discipline. By submitting a project for consideration, the submitting architect represents and warrants to the Washington Chapter/AIA that he or she has provided a complete list. Failure to provide a complete list may result in disqualification and/or a referral of the matter to the appropriate ethics body of the national office of AIA. The Washington Chapter/AIA accepts no responsibility for incomplete lists. Interested persons are referred to the Washington Chapter/AIA's "Awards Credits Policies," copies of which may be obtained by contacting the Washington Chapter/AIA.

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- I. One-page identification sheet**, enclosed in a sealed #10 business envelope securely affixed to the binder, listing the following information:
 - A. Name(s), firm name(s), mailing address(es), telephone number(s) and fax number(s) of the architect(s) submitting the project.** All firms significantly contributing to the project design must be listed. Entrants are also encouraged to list the names of all individual employees who significantly contributed to the project.

- B. The state and architectural license number of the submitting architect(s).**
- C. Official name and address of the project** (if the address is to be withheld from publication, so indicate).
- D. Name(s) and mailing address(es) of the owner(s)** (if this information is to be withheld from publication, so indicate).
- E. Name(s) and address(es) of primary contractor(s).**
- F. Names of other individuals or firms substantially contributing to the project** (e.g., consulting engineers, historians, etc.).
- G. Name and contact information of photographer(s)**
- H. Date of "substantial completion."** (Note that projects completed before January 1, 2005, are ineligible for the 2010 Chapter Awards Program.)
- I. Category of submittal** (Interior Architecture)
- II. Payment info. Proof of payment by credit card or a check made payable to "Washington Chapter/AIA".** Firms submitting more than one entry may combine all of the required entry fees into one check, provided that the specific projects covered by the check are clearly indicated. Enclose payment in the envelope with the identification sheet described above, for the entry fee as follows:
 - Washington Chapter/AIA members – \$150 for each submission
 - Other AIA members - \$175 for each submission
 - Non-AIA members - \$300 for each submission
- III. A typed summary of the project**, briefly describing the program and explaining the architectural solution and why the project is worthy of an award. This statement will be used in the judging process, and therefore may not contain any identification of project authorship.
- IV. Drawings, photographs, and other graphic material as follows:**
 - A. Photographs and/or drawings** showing, insofar as pertinent and possible, each room of the project, plus any additional interior views necessary to describe completely the extent and quality of the finished project. Exterior views are optional for the Interior Architecture category. Photographs showing the site or immediate context before the project's construction are advised for entries in this category.
 - B. Site plans, building plans and sections** as necessary to describe the project. For projects involving changes to existing structures, documentation of the original conditions is required.
 - A CD a pdf (no larger than 4MB) of the entire submission and 5 jpeg images** saved as jpgs (72 dpi, max width 800 pixels; max height 500 pixels). An attached print out showing thumbnails of the saved images and photographic credit for each image is also required. (Please note that this is what most people forget to do and thus incur a \$25 fee – don't let this happen to you!) Label the CD with the firm name and the project name. These images will not be viewed during the jury but are used to illustrate its remarks at the Jurors' Roundtable. If the images are the wrong size or format they will not be shown. Winning firms will be required to provide additional images at higher resolution.
- V. Optional:** statement in support of citation for excellence in sustainable design. See page 5 for complete instructions.

HISTORIC RESOURCES AWARD

PURPOSE

This category includes pure preservation, restoration, adaptive reuse of existing structures whose overall architectural character is maintained, sympathetic additions to historic structures, and replication or reconstruction of damaged or destroyed structures or elements thereof. For this category, two types of awards shall be selected: the Award for Excellence and the Award for Merit, of which the Award for Excellence is the highest honor. Projects submitted in this category may be eligible for the Presidential Citation for Sustainable Design.

JURY

There shall be three jurors for this submission category. No juror shall be from the Washington area, and each shall be a qualified judge in his/her own right. Although most jurors shall be practicing architects, some may be primarily employed as historians, educators, critics or preservationists. Jurors shall be selected and/or approved by the Executive Committee of the Washington Chapter/AIA. Each jury's composition is at the Chapter's discretion and shall not be subject to review.

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It is the responsibility of the architect(s) to fully describe the project's problem and solution. All significant exterior and/or interior views should be included, as well as site plans.

Each entry must be submitted in an 8-1/2" x 11" format binder. Kindly follow these instructions. Please do not submit bound books. NO FIRM IDENTIFICATION MAY APPEAR IN THE ENTRY. If the firm name appears anywhere in the binder it can be disqualified. Firms or individuals in joint ventures or other cooperative endeavors must coordinate efforts to produce a single entry for a given project. Any entry that does not conform to all requirements set forth herein shall not be considered by the jury.

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Entrants are also encouraged to list the names of all individual employees who significantly contributed to the project.

- B. The state and architectural license number of the submitting architect(s).**
- C. Official name and address of the project** (if the address is to be withheld from publication, so indicate).
- D. Name(s) and mailing address(es) of the owner(s)** (if this information is to be withheld from publication, so indicate).
- E. Name(s) and address(es) of primary contractor(s).**
- F. Names of other individuals or firms** substantially contributing to the project (e.g., consulting engineers, historians, etc.).
- G. Name and contact information of photographer(s)**
- H. Date of "substantial completion."** (Note that projects completed before January 1, 2005, are ineligible for the 2010 Chapter Awards Program.)
- I. Category of submittal** (Historic Resources)
- II. Payment info. Proof of payment by credit card or a check made payable to "Washington Chapter/AIA".** Firms submitting more than one entry may combine all of the required entry fees into one check, provided that the specific projects covered by the check are clearly indicated. Enclose payment in the envelope with the identification sheet described above, for the entry fee as follows:
 - Washington Chapter/AIA members – \$150 for each submission
 - Other AIA members - \$175 for each submission
 - Non-AIA members - \$300 for each submission
- III. A typed summary of the project**, briefly describing the program and explaining the architectural solution and why the project is worthy of an award. *This statement should incorporate all relevant data about the original structure(s), such as any existing or potential landmark designations, technical information about preservation techniques, etc.* The summary will be used in the judging process, and therefore may not contain any identification of project authorship.
- IV. Drawings, photographs, and other graphic material as follows:**
 - A. Photographs and/or drawings** showing, insofar as pertinent and possible, each room of the project, plus any additional interior views necessary to describe completely the extent and quality of the finished project. Photographs showing the site or immediate context before the project's construction are advised for entries in this category.
 - B. Site plans, building plans and sections** as necessary to describe the project. For projects involving changes to existing structures, documentation of the original conditions is required.
 - C. A CD a pdf (no larger than 4MB) of the entire submission and 5 jpeg images** saved as jpgs (72 dpi, max width 800 pixels; max height 500 pixels). An attached print out showing thumbnails of the saved images and photographic credit for each image is also required. (Please note that this is what most people forget to do and thus incur a \$25 fee – don't let this happen to you!) Label the CD with the firm name and the project name. These images will not be viewed during the jury but are used to illustrate its remarks at the Jurors' Roundtable. If the images are the wrong size or format they will not be shown. Winning firms will be required to provide additional images at higher resolution.
- V. Optional:** statements of support of citation for excellence in sustainable design or urban design. See page 5 for instructions.